

GOVT. OF WEST BENGAL
PASCHIM BANGA SOCIETY FOR SKILL DEVELOPMENT (PBSSD)
TECHNICAL EDUCATION, TRAINING & SKILL DEVELOPMENT DEPARTMENT

Ref. No:- I/673299/2025

Date:-31-07-2025

Notice for Empanelment of Private Training Providers for implementing the State Specific Skill Development Training programme under Utkarsh Bangla Scheme - LOI Mode

Paschim Banga Society for Skill Development (PBSSD) under Department of Technical Education, Training and Skill Development (TET &SD), invites applications from experienced Training Providers (TPs) for empanelment to implement skill development interventions under Utkarsha Bangla in the Letter of Intent Mode in the State of West Bengal.

1. Background

Focused interventions in Skill Development in an integrated manner are being made in the State under Utkarsh Bangla Scheme through Paschim Banga Society for Skill Development (PBSSD), an autonomous society under the Technical Education, Training and Skill Development Department. To achieve its objective, PBSSD proposes to extend its panel of Training Providers (TPs) in the state of West Bengal by inviting Entities having relevant experience in Skill Development Training, meeting the eligibility criteria mentioned below. Program quality and implementation will be monitored and evaluated by PBSSD, as per its Quality Standards and Procedures.

2. Scope

Applications are being invited for consideration for empanelment of TPs as per the eligibility criteria being notified herewith. Once empanelled it is intended to involve them in the Non-Project Mode operations of the PBSSD post the fulfilment of other subsequent requisite pre-conditions such as the TC approval etc. Target allocation modalities and further classification of the TPs shall be as per the existing norms, guidelines, and procedures under PBSSD. The scope of the application is limited to the stage of empanelment of TPs.

3. Basic Eligibility Criteria for being empanelled:

The Institution/organization must fulfill the following eligibility conditions for application. The Institution/organization should enclose documentary evidence, as listed below, for fulfilling the eligibility conditions with an undertaking that these documents are authentic.

A. EXPERIENCE CRITERIA

Sl. No.	Type of entity	Experience Required	Documentary Proof
1	Entities who have conducted training under other Departments/Govt. entities in the State of West Bengal in the last three full FYs	Training of at least 100 persons and placement of at least 25% of trained persons in wage employment in last three full FYs, cumulatively	Work Order and Work Completion Certificate from the concerned Dept/Govt. Entity clearly reflecting the quantum of work done. List of candidates trained and placed shall also be provided with contact details of candidates and employers for due verification.
2	Entities who have conducted placement-	Training of at least 100	Work Order and Work Completion Certificate from the concerned

	linked training for other State Governments in the last three full FYs. Additionally, the entity should also be registered/recognised/ accredited with NSDC/ NCVET or other National body for training purposes.	persons and placement of at least 25% of trained persons in wage employment in last three full FYs, cumulatively	Dept/Govt. Entity clearly reflecting the quantum of work done. List of candidates trained and placed shall also be provided with contact details of candidates and employers for due verification. Documentary proof of accreditation/registration/recognition with NCVET/NSDC etc. shall also be submitted.
3	Entities who have imparted placement linked skills training under funding from CSR in the last three full FYs	Training of at least 100 persons and placement of at least 25% of trained persons in wage employment in last three full FYs, cumulatively	Work order and certificate of completion of work from the Company that provided CSR funds, clearly stating quantum of work done. List of candidates trained and placed shall also be provided with contact details of candidates and employers. A certificate from the CSR funds providing company shall also be furnished as proof.
4	Verified placement providers registered with the Rozgar Seva Portal of the Technical Education, Training and Skill Development Department, Government of West Bengal	Valid and verified placement of at least 100 persons through Rozgar Seva Portal since its inception	Applications from Training Providers submitted under Rozgar Seva credentials will be verified by PBSSD HQ with the assistance of the RSP Team.

B. ORGANISATIONAL ELIGIBLE CRITERIA

S1. No.	Criteria	Documentary Proof
1	Entity must be a limited company/partnership firm/private limited company/proprietorship//society/trust/section 8 company/government organisation	As mentioned in the entity list enclosed.
2	The entity should have a registered address in West Bengal, or should get one within a month of notification of empanelment	Address Proof/ Trade Licence/ Local Body Tax Receipt
3	Entity must not have been blacklisted by any Central/State Govt. Entity/NSDC/SSC/NCVET etc.	Notarised Affidavit
4	The entity should have total annual turnover of at least INR 40 L cumulatively from conducting training programs over the last three full FYs, or more than INR 10 L in each of last three FYs.	CA Certificate and audited Financial Statements

		Certificate of enlistment of said CA.
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C. ADDITIONAL CRITERIA

- a. Preference shall be given to those training providers who have an existing training set-up in West Bengal
- b. Suitable relaxations shall be made for entities working with Persons with Disabilities.
- c. The training provider shall be in a position to hold teaching sessions in all of the languages from among Bangla, Nepali, English & Hindi as per the local requirements

4. Training Centres, Courses and Trainers

- a. The Training Providers (TPs) shall take up the case for approval of the Training Centres in portal post the empanelment as per the prevailing regulations.
- b. The courses to be offered should be aligned to National Skills Qualifications Framework (NSQF) or to the norms of West Bengal State Council for Technical and Vocational Education and Skill Development (WBSCT&VE&SD)
- c. The Training Providers (TPs) are expected to follow the training modules that are NSQF/ WBSCT&VE&SD aligned. The standards put in place shall have to be adhered to while implementing the programs.

5. Application Process

The training providers must apply online through PBSSD.GOV.IN portal. Note the following points while applying for:

- a. The applications along with all relevant supporting documents must be submitted online with self-attestation and seal of the organization on each of the documents. In case of any query and technical problems, an email may be sent to support.tetsd-wb@gov.in, and a ticket may be raised at <https://pbssd.gov.in/ITS/> (Issue Tracking System)
- b. The TP must also submit a Power of Attorney in favour of Authorized Representative. (as per performa given in portal)
- c. Physical in-person interviews to be attended by the TPs before the committee of PBSSD unless specifically exempted. For schedules and updates website/mail may be followed.
- d. Applications submitted in part shall not be considered.
- e. The TPs to provide the details of authorized personnel to appear for the final interview and if the representative fails to appear for the interview, state will not consider those TPs for further evaluation. Any request for change in interview schedule to be considered only on prior intimation.

6. Application Fee:

An applicant would be required to pay a non-refundable application Fee of INR 6000 through the payment gateway from PBSSD Portal. This is non-refundable and irrespective of the outcomes of the application unless the application as a whole is cancelled by the PBSSD.

7. Key Features of Empanelment Process:

The major steps involved in the selection of Training Providers in the State Specific UTKARSHA BANGLA Scheme as per the applications are

summarized below:

- a. The applications are for solely for TP empanelment. TC registration, BG/SD and target allocations shall be as per the prevailing scheme guidelines and timelines decided by the PBSSD. They must be done online through the pbssd.gov.in portal.
- b. Eligible Institutions and organizations are invited to submit applications for getting empanelled under State Specific Skilling Initiatives under Utkarsh Bangla - LOI Mode.
- c. Domain of operations/ Trades to be indicated at the time of TC approvals. Specific approvals are considered at the time of TC approvals and shall be decided by the DPMUs. For this, empanelled TPs to follow the same procedure that is prevailing in the state.
- d. Evaluation of the applications and approvals shall be done by an internal committee of the PBSSD.
- e. Upon successful selection of the Training Provider, subject to the approval of the Competent Authority, TPs may be allowed to register their TCs as per prevailing guidelines and target allocation may be considered and notified from time to time. The operations are intended to be held in non-project mode unless specified.
- f. Due Diligence for the TC approval shall be carried out by the authorised officials of the TET&SD Department.
- g. Subsequent work awards may be subject to previous performance. PBSSD reserves the right to decide as per prevailing rules, guidelines and norms.
- h. The Scheme does not allow franchising/ consortium/ Subcontracting.
- i. PBSSD in special circumstances may consider allowing relaxations with the prior approval of the competent authorities.
- j. Disputes/Grievances any may be lodged with the office of the Project Director, PBSSD.

8. PBSSD's right to make changes post the empanelment:

PBSSD will have the exclusive right to insert or delete or modify any provision of the scheme document either generally or specifically. Such modifications to the provisions of this document may be considered and decided by the PBSSD without assigning reasons thereof even during the time of execution of various schemes. However, such changes shall have prospective effect. By taking part in the document, the TPs are in agreement to such changes. No compensation shall be considered against the losses incurred by the TPs while such changes are given effect.

No compensation shall be considered for any changes published by the PBSSD with approval from competent authorities

PBSSD reserves the right to short list the successful list of TPs. PBSSD reserves the right to reject the applications summarily by notifying the same in its notice board and/ or website. No individual correspondence shall be made. TPs are to follow the website and/or notice board for updates.

Ceasing of any of the above eligibility criteria automatically translates into dis-empanelment. There shall not be any requirement for a specific notification from the end of the PBSSD when such situation arises.

9. Disclosure:

This notice does not commit PBSSD to award a contract or to engage in negotiations. Further, no cost shall be reimbursed which may be incurred in anticipation of award of contract or for preparing the proposal for this notice. Kindly note that the selection of TPs under this initiative will not guarantee allocation of work/training target etc. and PBSSD will assume no liability or cost towards it. PBSSD makes no commitments, express or implied, that this process will result in a business transaction between anyone.

10. Right of cancellation of the applications either in part or full:

PBSSD reserves the right to cancel the application at any stage without assigning any reasons. All updates in this connection are made available only in the official website of the PBSSD at www.pbssd.gov.in. No further newspaper publication shall follow in such cases. Interested participants are therefore requested to follow the portal for updates.

Sd/-
Project Director,
PBSSD