

Government of West Bengal
Paschim Banga Society for Skill Development
Department of Technical Education Training and Skill Development
Karigari Bhavan, Action Area III, Rajarhat, New Town, Kolkata, 700160

I/804837/2026

13-08-2026

Notice Inviting Quotation

Sealed quotations are hereby invited by the undersigned from reliable, resourceful, bonafide and experienced Individual/Firm/Agencies for supply of Tea, Snacks & Food Packets at Karigari Bhawan, Newtown. The quotation will be submitted in sealed cover super scribing "supply of Tea, Snacks & Food Packets at Karigari Bhawan, Newtown" at room no. 326, Karigari Bhawan, 3rd Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160.

The quotation should be addressed to the Project Director, PBSSD, Karigari Bhawan, 3rd Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160 on or before 5.00 P.M. of 18/08/2026.

Scope of Work:- Supply of Tea, Snacks & Food Packets at Karigari Bhawan, Newtown for 02(two) days Capacity Building and Refresher Workshops for District Officials of PBSSD and PIA of DDUGKY 2.0 on 20-21 August 2026.

Sl. No.	Delivery Date & Venue	Items	Description of Items	Quantity
1	Day 01 20-08-2026 Karigari Bhawan, Newtown	Tea & Snacks (Morning)	Tea (60 ml) Biscuit (2 pcs)	260 Head (Non-veg 240 Head Veg 20 Head) (Approximately)
2		Lunch	Non-Veg: Fried Rice, Veg Cutlet (1 Pc), Chilly Chicken (3-4Pcs), Chatni & Sweet (1Pc) (Box Pack); Water Bottle (1 Pc) Veg: Fried Rice, Veg Cutlet (1 Pc), Chilli Panner (4 Pcs), Chatni & Sweet (1Pc) (Box Pack); Water Bottle (1 Pc)	
3		Tea & Biscuits (Evening)	Tea (60 ml) Biscuit (2 pcs)	
4	Day 02 21-08-2026 Karigari Bhawan, Newtown	Tea & Snacks (Morning)	Tea (60 ml) Biscuit (2 pcs)	130 Head (Non-veg 115 Head Veg 15 Head) (Approximately)
5		Lunch	Non-Veg: Basanti Pulao, Veg Cutlet (1 Pc), Chicken Khosa (2Pcs), Chatni & Sweet (1Pc) (Box Pack), Water Bottle (1 Pc) Veg: Basanti Pulao, Veg Cutlet (1 Pc), Chanar Kofta, Chatni & Sweet (1Pc) (Box Pack), Water Bottle (1 Pc)	
6		Tea & Biscuits (Evening)	Tea (60 ml) Biscuit (2 pcs)	

Terms & Conditions:-

1. The intending quotationers will have to quote their rates in the specific schedule of Item as per **Annexure-I** of this NIQ.
2. The final quantity will be confirmed before issuance of the work order
3. Rates are inclusive of cost of all Taxes and any other Charges (if any) in complete stage.
4. The quotationers are required to quote their Rates both in Figures as well as in Words.
5. The rates will be effective from the date of quotation and will be valid for 01(one) year.
6. Quality of supplied food Items should conform to specification as laid down by the State Government.
7. The food that is to be provided must be standard & hygienic.
8. **Self attested copy of PAN must be submitted with the Annexure-I.**
9. Income Tax & GST will be deducted as applicable as per Government Rules.
10. NIQ must be sealed in an envelope and reference number should be written very clearly on the envelope without which PBSSD is not liable for opening of quotations in any circumstances.
11. Only submission of rates/NIQ doesn't confirm subsequent supply order.
12. If required PBSSD may withdraw NIQ any point of time without assigning any reasons thereof.
13. Submission of the only NIQ or being L1 in NIQ does not bind PBSSD to place the supply order in any circumstances and decision of the competent authority will be final & binding on all.
14. Payment on successful supply will be made only after receipt of the certified payment voucher not below the rank of OSD, PBSSD.
15. Submission of rates only assumes that party as agreed all the terms & conditions of PBSSD and will abide by that in all circumstances.
16. The competent authority of PBSSD reserves the all right to reject any quotations without assigning any reasons thereof or can cancel whole NIQ or parts thereof at any point of time without assigning any reasons thereof.
17. No. conditional quotation will be accepted in any case, a conditional quotation shall be summarily rejected.
18. The Decision of the Project Director, PBSSD is final & binding on all.

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Project Director, PBSSD
Project Director

Paschim Banga Society for Skill Development

Copy for wide circulation to:

1. Notice board of PBSSD
2. PBSSD Website (PBSSD.GOV.in)


Project Director, PBSSD
Project Director
Paschim Banga Society for Skill Development